



# Gnanamani College of Technology

(AUTONOMOUS)

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GCTPD#14

## ACADEMIC AUDIT POLICY

- **Quality Enhancement:** To assess and improve the academic processes, including curriculum, teaching methodologies, and evaluation.
- **Accountability:** To ensure faculty accountability regarding lesson plans, syllabus coverage, and internal assessments.
- **Outcome-Based Education (OBE):** To verify that courses are taught to achieve defined Course Outcomes (COs) and Program Outcomes (POs).
- **Benchmarking:** To establish and check against standards for academic performance, research, and infrastructure.

### 2. Scope and Areas of Audit

The audit covers the following key areas:

- **Teaching-Learning:** Course files, lesson plans, lecture notes, ICT usage, and syllabus completion.
- **Evaluation:** Quality of internal exam question papers, evaluation fairness, and transparency.
- **Laboratories:** Maintenance of equipment, software availability, and lab records.
- **Research & Development:** Faculty publications, patents, and research funding.
- **Student Activities:** Attendance monitoring, industrial visits, training, and placements.

## **Audit Procedure**

- **Internal Audit:** Usually conducted twice a year by the Internal Quality Assurance Cell (IQAC), often involving internal peer reviews.
- **External Audit:** Conducted annually by external subject experts, often appointed by the affiliated university, to provide an objective review.
- **Methodology:** Involves document verification (files), physical verification of labs, and feedback from students and faculty.
- **Action Taken Report (ATR):** Departments prepare a report on how they have addressed the audit findings, which is reviewed by the Principal and IQAC

## **Key Performance Indicators (KPIs)**

Auditors evaluate departments based on:

- **Pass Percentage:** Results in end-semester exams.
- **Retention Rate:** Student attendance and attendance records.
- **Placement Percentage:** Number of students placed.
- **Faculty Contribution:** Papers published and FDPs attended.
- **Activity Points:** Earned by students under university guidelines.

## **5. Benefits**

- **Accreditation Prep:** Strengthens data and documentation for NAAC and NBA.
- **Continuous Improvement:** Promotes self-reflection and fosters a culture of excellence.
- **Student Centricity:** Ensures a better learning environment and better outcomes for students

**PRINCIPAL**